

**BOARD OF SELECTMEN
MEETING MINUTES
May 9, 2016**

PRESENT: SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, PRISCILLA R. LINDQUIST, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

Visitors: Chief Carrier, J. Worthen, B. Harvey, 2 bidders, and P. Williams (Tri-Town News)

Public Announcements

- Town Clerk-Tax Collector's Office will be closed on Wednesday, May 18th while they attend training.
- A reminder that there are over 740 dogs unlicensed and that the due date was April 30th. There is a grace period until 5/15.
- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Brian Harvey- 15 Hilltop Lane- Mr. Harvey was recently allowed to purchase the property located at 15 Hilltop Lane. He is looking to build on the lot and will need to go to the ZBA for a special exception variance. Whereas the sale has not gone through and the Town of Hampstead still owns the property, he needs the owner of the property to sign the application. He also has a septic design that needs to be signed by the owner of the property. He was asked what the variance was for and Mr. Harvey responded that it was that the existing lot is undersized (1/3 of an acre) and to build on it would need ZBA approval.

Mrs. Theriault explained to the Selectmen that first the legal firm that represents the town also is representing Mr. Harvey in this transaction. There is a letter from Peter Bronstein stating this and also stating that if there is a conflict he would step down from representing one. There are no conflicts that are seen and should be a clean transfer so the Selectmen had no issue with Peter Bronstein representing both. The Selectmen gave Chairman Murphy permission to sign the form. The Selectmen questioned Mr. Harvey about why he wasn't waiting until he owned the property? It was noted that the closing date has not been set due to the letter of potential conflict needing to be signed. The date could still be 2-3 weeks out and the deadline for the June ZBA meeting is Wednesday, May 11th. The Selectmen agreed that if Town Counsel was okay with the Selectmen signing off on the paperwork for the ZBA and the NHDES prior to the sale of the property, then they authorize the Chairman to sign the paperwork.

Chairman Murphy motioned to verify with Town Counsel that it was okay to sign the two applications and authorize the Chairman to sign off on the Septic Application and ZBA application. The motion was seconded by Selectman Lindquist. The motion passed unanimously.

Department Heads

Fire Department- Chief Carrier- Chief Carrier announced that the furnace at the Central Fire Station has failed and needs to be replaced. He contacted Palmer Gas, which is the current vendor that the Town of Hampstead has an agreement with. The estimate is \$15,630 and he is here tonight asking for the Selectmen to approve the purchase and allow the funds to be drawn from the Town Buildings Maintenance Fund. Selectman Bennett asked how many prices he had. Mrs. Theriault responded that whereas the Town is under agreement with Palmer Gas for maintenance it makes more sense to stay with one company handling the various buildings in town. If you have one company install the furnace and maintenance by another, you run into issues. You also don't want to have to deal with 2+

companies. The Selectmen agreed that even though the cost is over \$5,000, they would waive the policy to put the purchase out to bid. Selectman Lindquist asked if they could wait and the response was no.

Selectman Murphy motioned to waive the going out to bid process for the Fire Station furnace. Selectman Lindquist seconded the motion. The motion passed unanimously.

Chairman Murphy motioned to authorize Chief Carrier to spend up to \$15,630 from the Town Building Maintenance Fund for the purchase of a new furnace for the Central Fire Station. Selectman Lindquist seconded the motion. The motion passed unanimously.

Chief Carrier also asked permission from the Selectmen to start a Facebook page for the Fire Department to give updates and information to the public. He also noted that he would work with the EMD to update as well. The Selectmen stated that they had no problem as long as it follows the Social Media Policy.

New Business

RFP-Line Striping- Mr. Worthen was present to award the RFP that was opened at the last meeting. He stated that there were 4 that came in. He would like to bid the work to Industrial Traffic Lines for a cost of \$9,225.00. It is 6.1 cents per double yellow and 3.1 cents single white lane.

Chairman Murphy motioned to accept the recommendation of the Road Agent and award the 2016 Line Striping to Industrial Traffic Lines at a cost of \$9,225. The motion was seconded by Selectman Lindquist and the motion passed unanimously.

RFP-Winter Sand- Mr. Worthen also noted at the last meeting there were 2 proposals for the winter sand. He has not seen the sand that they use and would recommend that the proposal be given to the low bidder, pending the review of the sand to make sure it is acceptable. The Selectmen responded that there is no rush for the sand so they were fine with putting the awarding of the proposal until the next meeting, which will give Mr. Worthen time to review the product.

RFP-Asphalt Reclamation- There were 4 bids received for 26,000 square yards and 1 ½ stone

- 1) GMI Asphalt- Belmont, NH \$1.15 sq yd and \$25 per cubic yard on 1 ½ stone.
- 2) Busby Construction- Atkinson, NH \$1.48 sq yd and \$16 per cubic yard on 1 ½ stone
- 3) Advanced Excavating- Suncook, NH \$2.27 sq yd and \$48 per cubic yard on 1 ½ stone
- 4) All State Asphalt- Sunderland MA \$2.45 sq yd and \$35 per cubic yard on 1 ½ stone

Chairman Murphy motioned to forward the proposals to the Road Agent for his review and recommendation. The motion was seconded by Selectman Lindquist. The motion passed unanimously.

RFP-Paving -There were 5 proposals received

- 1) Bit Con- Danvers, MA Machine per ton \$63.35, hand per ton \$135 Tack per gal \$4
- 2) GMI Asphalt-Belmont NH Machine per ton \$61.45, hand per ton \$125 Tack per gal \$5
- 3) Can Bros. Const. Milton, NH -Machine per ton \$63.87, hand per ton \$107.77, Tack per gal \$6.78
- 4) Brox Industries- Dracut, MA- Machine per ton \$62.25 hand per ton \$115, Tack per gal \$5
- 5) Pike Industries-Portsmouth, NH- Machine per ton \$63, hand per ton \$140, Tack per gal \$2.50

Chairman Murphy motioned to forward the proposals to the Road Agent for his review and recommendation for the next meeting. The motion was seconded by Selectman Lindquist.

Selectman Bennett asked if there was a quantity listed in order to determine the low bidder. In the RFP it noted an estimate of 2500 tons. Selectman Bennett responded that it didn't sound like enough. Mr. Worthen stated that they were not using any tack this year and would only be doing the binder. He would look at doing the finish coat next year.

The motion passed unanimously.

RFP-Roofing-Town Garage There were 11 bids received for the roofing job at the Town Garage.

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| 1) Saco Roofing- Saco ME- | \$44,200 |
| 2) Eastern Exterior- Hooksett, NH | \$30,180 |
| 3) LGR1 Inc.-Lowell, MA | \$62,500 |
| 4) Bob Ellis Roofing-St. Johnsbury, VT | \$48,500 |
| 5) Kevin Smith & Son-Gorham ME | \$45,000 |
| 6) Melanson Company-Bow, NH | \$28,950 |
| 7) Exeter Roofing-Ciro-Epping, NH | \$22,600 |
| 8) Skyline Roofing-Manchester, NH | \$34,350 |
| 9) Score Construction-Londonderry, NH | \$44,600 |
| 10) New Heights Roofing-Concord, NH | \$24,200 |
| 11) S & W Roofing- Concord, NH | \$23,980 |

The motion was made by Chairman Murphy to forward the proposals to the Road Agent for his review and recommendation for the next meeting. The motion was seconded by Selectman Lindquist and passed unanimously.

Mr. Worthen noted that he only had \$25,000 in the budget for the job, so that would eliminate a lot of the bids.

Liaison Reports

Selectman Lindquist-The HVAC work at the museum is complete.

AA Report:

FEMA meeting regarding Piscataqua – Salmon Falls worksession

Update by JW or ST

Jon Worthen attended a FEMA meeting regarding the updating of floodplain maps. This may include adding areas that weren't on the flood maps before or eliminating current areas.

MS4 Update

Mrs. Theriault compiled the data necessary to submit the MS4. The paperwork was signed by the Chairman of the Board of Selectmen. She also noted that she received today an email regarding a meeting for Friday, May 13th with the attorneys and wanted to know who should attend it. The Selectmen directed Mrs. Theriault to attend.

Pole License for the Attachment of Flags

The application has been submitted to Eversource for approval of the pole license. This is done on a yearly basis and would allow the Town to place the American flag on the flagpoles within the center of Town. The flags will stay up until mid-September at the request of the Patriotic Purposes Committee.

Wireless Communication Tower Update

The contract has been agreed upon by Town Council and Blue Sky Counsel and is ready for the BOS to authorize a signatory. There are two contracts, one for each location. It was discussed that even though there is no interest in the Little's Lane site. At this time it would be good to have the contract

done. It was noted that there was a letter from the Condo Association of the Little's Lane/Lenox Lane properties objecting to a tower at the Fire Station. The letter was read into the records from Avatar Properties. It was noted that any cell tower must go through a public hearing process prior to any approvals. Mr. George was present and did state that the Little's Lane location is harder to market but that there is interest in the Kent Farm Site.

The Selectmen agreed to sign both contracts and have Mrs. Theriault contact Avatar Properties to make them aware of the process.

Selectman Lindquist motioned to allow Chairman Murphy to sign the two agreements with Blue Sky Technologies for the Kent Farm and Littles' Lane site. Selectman Bennett seconded the motion. The motion passed unanimously. The contracts required one signature and two witnesses. The other two Selectmen signed as witnesses.

Request for rehearing

A request for rehearing was submitted to ZBA concerning the issues raised in Mr. William Weber's letter to the BOS, which was read into the record at the last meeting. The ZBA did not approve a rehearing request. There were two submitted, with one from an abutter. The abutter has stated that he will take it to court.

Buildings and Grounds

S. Harms was looking to hire seasonal help. He has one response from the ad that he would like to hire. Selectman Lindquist asked if it was advertised and was surprised that no one from Hampstead applied.

Selectman Bennett motioned for S. Harms to move forward and hire Eric Hustle as a part time seasonal employee for Buildings and Grounds. Chairman Murphy seconded the motion and the motion passed unanimously.

Activity Log

Open items were read.

Comfort Station- Selectman Lindquist stated that she spoke with K. Emerson and he recommends that we leave the site as is and don't move forward with adding a comfort station. He explained to her that there were a lot of unknowns, such as security and maintenance. Chairman Murphy will also speak with Mr. Emerson because he would like to see the bathrooms at the field. Selectman Lindquist also noted that it wasn't something that they needed to do right away. It would need to be in the budget, either as a warrant article or in the budget itself and there was no rush to do it in 2017.

Strategic Plan- Mrs. Theriault gave the Selectmen some reading on Strategic Plans for them to review prior to a works session. The discussion will be at the next meeting under Old Business.

Re- Appointments/Appointments

Call for candidates:

- o Ordway Park, full members and alternates – monthly meeting
- o Recycling and Waste Disposal Committee – monthly meeting
- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Zoning Board of Adjustment, alternate member – monthly meeting

Mrs. Harrington noted that Matthew Johnson, an alternate on the ZBA has asked that his term not be renewed. That leaves on alternate for the ZBA.

Correspondence

Fairpoint Communications- Request for a pole licenses on Russet Lane.

Selectman Bennett motioned to approve the pole license for Russet Lane and it was seconded by Selectman Lindquist. The motion passed unanimously.

Savers- There was a request from Saver's that if someone was to host a Town Wide Yard Sale, Savers would take whatever is left over after the sale, from one location. It was suggested to contact

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Community Caregivers to see if it was something they would be interested in sponsoring as a fundraiser.

Resident at Granite Village- A resident submitted a letter of complaint due to the noise at the Busby Pit in Sandown. The Selectmen asked that the letter be forwarded to the Police Department to deal with the noise complaints. It was noted that the operation is during the day and located in Sandown. There was also a letter of complaint regarding Senior Trips and this had already been forwarded to the Recreation Commission.

Visitors Comments

There were none.

Selectman Lindquist motioned to adjourn at 8: 05 pm. Selectman Bennett seconded the motion. The motion passed unanimously.

A True Record.




Tina Harrington, Recording Secretary

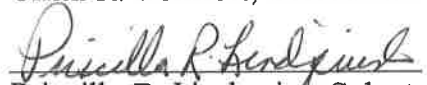
Approved By:



Sean P. Murphy, Chairman



Chad R. Bennett, Selectman



Priscilla R. Lindquist, Selectman